

CIVIL PARTNERSHIP (FORMS, REGISTRATION AND FEES) (JERSEY) ORDER 2012

Arrangement

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CIVIL PARTNERSHIP (FORMS, REGISTRATION AND FEES) (JERSEY) ORDER 2012

Made

Coming into force

THE MINISTER FOR HOME AFFAIRS, in pursuance of Articles 3(3), 3(6), 7(3), 7(5), 9(1), 9(3), 12(1), 12(3), 14(6), 15(2), 18(1), 18(2), 21, 22(3), 25 and 72 of the Civil Partnership (Jersey) Law 2012, orders as follows –

1 Interpretation

In this Order "Law" means the Civil Partnership (Jersey) Law 2012.

2 Forms for registration of civil partnership

- (1) Notice of civil partnership shall be in the form set out in Part 1 of Schedule 1 and contain the particulars there referred to.
- (2) A declaration required under Article 7(5)(b) of the Law in respect of a proposed civil partnership to which paragraph 3 or 5 of Schedule 2 to the Law applies shall be in the form set out in Part 2 of Schedule 1 and attested in the manner there specified.
- (3) A licence shall be in the form set out in Part 3 of Schedule 1 and contain the particulars there referred to.
- (4) A certificate for the registration of a civil partnership outside Jersey issued under Article 12 of the Law shall be in the form set out in Part 4 of Schedule 1 and contain the particulars there referred to.
- (5) A medical statement required under Article 15(2) of the Law in respect of the civil partnership of an incapacitated person at the place where the person is shall be in the form set out in Part 5 of Schedule 1.

3 Preparation of documents for recording and making returns of civil partnerships

The registrar of a parish, upon the presentation to the registrar of a valid licence for the formation of a civil partnership in that parish, shall –

- (a) enter the particulars of the proposed civil partners in 3 civil partnership registration documents, in identical manner, in the form set out in Part 1 of Schedule 2; and
- (b) make those documents available to the civil partnership registrar for the purposes of recording the civil partnership and making a return to the Superintendent Registrar.

4 Completion of civil partnership records and returns

- (1) A civil partnership registrar shall, immediately after solemnizing a civil partnership, complete the 3 civil partnership registration documents, provided to him or her by the registrar under Article 3, in identical manner, and containing the particulars referred to in Part 1 of Schedule 2.
- (2) Each of the 3 civil partnership registration documents shall be signed by the civil partnership registrar, the parties to the civil partnership and 2 witnesses.
- (3) The civil partnership registrar shall
 - (a) give one of the completed civil partnership registration documents to the parties to the civil partnership; and
 - (b) within the period of 72 hours following the solemnization of the civil partnership
 - (i) in the case where the civil partnership was solemnized on approved premises, deliver 1 of the civil partnership registration documents to the proprietor or trustee of those premises, and
 - (ii) in every case, deliver 1 of the civil partnership registration documents to the registrar of the parish in which the civil partnership was solemnized.

5 Registration of civil partnership

- (1) A registrar required by Article 18(2) of the Law to register the particulars of a civil partnership shall, as soon as is practicable, enter in the civil partnership register held by the registrar, in the form set out Part 2 of Schedule 2, the particulars of the civil partnership contained in the civil partnership registration document delivered to the registrar under Article 4(3)(b)(ii).
- (2) Every entry made in a civil partnership register shall be in consecutive date order from the beginning to the end of the book.

6 Quarterly returns of civil partnerships to Superintendent Registrar

(1) At the end of each quarter, each registrar shall deliver to the Superintendent Registrar 1 of the civil partnership registration documents completed in accordance with Article 4 in respect of each civil partnership formed during that quarter that has been entered in the civil partnership register kept by the registrar or, if no civil partnership has

Article 7

been so entered during that quarter, a certificate of that fact under the registrar's hand in such form as the Superintendent Registrar may prescribe.

- (2) The Superintendent Registrar shall
 - (a) keep and, so often as may be necessary, have bound the documents delivered to the Superintendent Registrar under paragraph (1); and
 - (b) have indexes made thereto which shall be kept in the Superintendent Registrar's office.

7 Keeping of civil partnership register and other documents

Any person who, by virtue of the person's office, is required by this Order to keep a civil partnership register or other documents shall, on ceasing to hold office, deliver up such books and documents to the person's successor.

8 Correction of error in register

- (1) Upon the Minister or the Inferior Number of the Royal Court granting permission for the correction of an error other than a clerical error in any book or register kept under the Law, the Superintendent Registrar shall make the correction in the margin of both the original entry and the document kept under this Order and there enter the date the permission is granted, the date the correction is made and the Superintendent Registrar's signature.
- (2) Upon being notified of a clerical error, the Superintendent Registrar shall make the correction in the margin of both the original entry and the document kept under this Order and there enter the date the correction is made and the Superintendent Registrar's signature.

9 Specifications for registers

Registers kept under Article 18 of the Law must conform to the following specifications –

- (a) they shall be of durable material;
- (b) the heads of information required to be known and registered in relation to civil partnerships shall be printed on each side of every page of the register;
- (c) every page of the register and every place of entry in it shall be numbered progressively from the beginning to the end, beginning with the number one; and
- (d) every entry shall be divided from the following entry by a printed line.

10 Fees

Schedule 3 shall have effect to set the fees payable under the provisions of the Law there mentioned.

11 Citation and commencement

This Order may be cited as the Civil Partnership (Forms, Registration and Fees) (Jersey) Order 2012 and shall come into force on 2nd April 2012.

Signed.....

Date.....

Minister for Home Affairs

States 👹 of Jersey

SCHEDULE 1

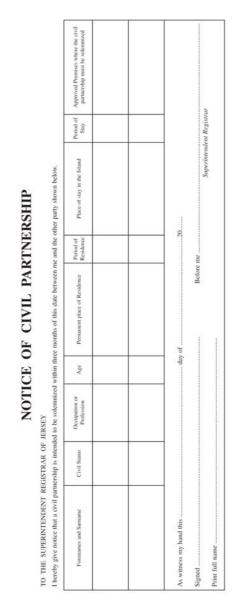
(Article 2)

FORMS FOR REGISTRATION OF CIVIL PARTNERSHIP

PART 1

(Article 2(1))

NOTICE OF CIVIL PARTNERSHIP

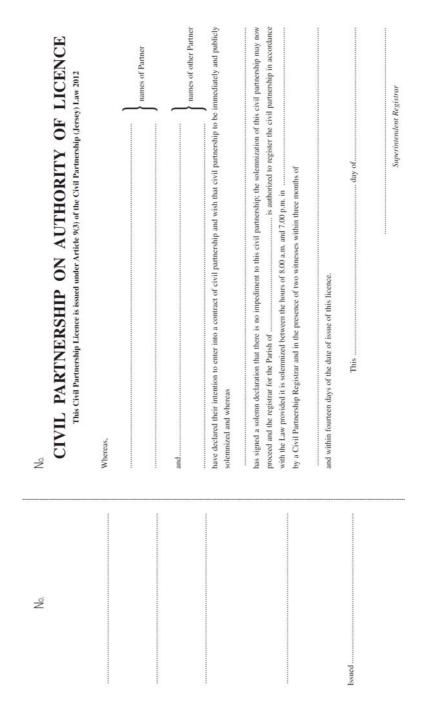


(Article 2(2))

DECLARATION MADE UNDER ARTICLE 7(5)(b)OF THE LAW

DECLARATION to accompany notice of CIVIL PARTNERSHIP where the relationship of the parties to the intended civil partnership falls within the bounds of paragraph 3 or 5 of Schedule 2 to the Civil Partnership (Jersey) Law 2012						
Ι						
SOLEMNLY DECLARE THAT THERE IS NO IMPEDIMENT ON THE						
GROUNDS OF THERE EXISTING A PROHIBITED DEGREE OF						
RELATIONSHIP TO MY ENTERING INTO A CIVIL PARTNERSHIP WITH						
AND ALTHOUGH WE ARE RELATED IN THAT						
THE RELATIONSHIP BETWEEN US HAS AT NO TIME BEEN SUCH THAT						
WAS A CHILD OF THE FAMILY IN RELATION TO						
This day of 20						
C: an atom						
Signature						
Before me						
Superintendent Registrar						

(Article 2(3))



LICENCE FOR CIVIL PARTNERSHIP

(Article 2(4))

CERTIFICATE FOR REGISTRATION OF CIVIL PARTNERSHIP OUTSIDE JERSEY

CIVIL RSEY) ey. certify the Civil aid notice	Place of the Partnership	ad that no
TO A HIP (JE and of Jerse scribed in scribed in	Civil Partner	: thereof ar tegistrar
DIMENT ARTNERS Artar of the Isla trar of the Isla e was duly in the described h	Period of Residence	to forbid the issue thereof and that ne Superintendent Registrar 20
 No. SUPERINTENDENT REGISTRAR'S CERTIFICATE OF NO IMPEDIMENT TO A CIVIL PARTNERSHIP PURSUANT TO ARTICLE 12(3) OF THE CIVIL PARTNERSHIP (JERSEY) LAW 2012. I, the undersigned day of	Formula Civil Occupation Age Address Period of Place of Formame Sumame Satus or Profession Age Address Period of Place of	any person entitled
CERTIF	Age	been forbi own to me
GISTRAR'S CERTII NT TO ARTICLE 12 day of	Occupation or Profession	ertify that the issue of this certificate has not been forbidden by any at to the proposed civil partnership has been shown to me to exist.
NT RE URSUA	Civil Status	issue of thi sed civil pau sed civil pau void if the C
No. SUPERINTENDENT PARTNERSHIP PUR LAW 2012. I, the undersigned	Forename and Forename Surname	I further certify that the issue of this certificate has not been forbidden by impediment to the proposed civil partnership has been shown to me to exist. This
No		Issued

(Article 2(5))

MEDICAL STATEMENT

Statement to be made by a Registered Medical Practitioner		
Pursuant to Article 15(2) of the Civil Partnership (Jersey) Law 2012		
I certify that		
who intends to enter into civil partnership with		
is in my opinion unable, by reason of illness/disability, to be moved from		
for the purpose of entering into that civil partnership and by reason of that incapacity will not be fit enough to be moved from the above place within three months of this date.		
This day of 20		
Signed		
Name and Qualifications		

SCHEDULE 2

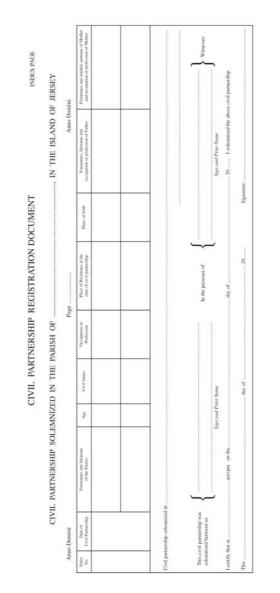
(Article 3(1), 4(1) and 5(1))

REGISTRATION OF CIVIL PARTNERSHIP

PART 1

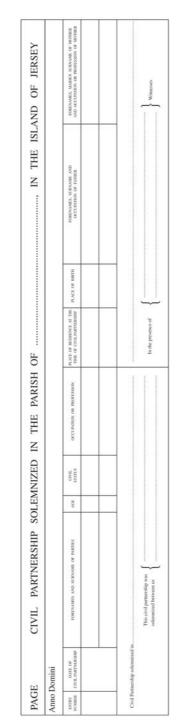
(Article 3(1))

CIVIL PARTNERSHIP REGISTRATION DOCUMENT



(Article 5(1))

ENTRY IN CIVIL PARTNERSHIP REGISTER



SCHEDULE 3

(Article 10)

FEES PAYABLE UNDER THE LAW

Provision of Law	Description	Amount
Article 7(3)(c)	Fee on giving notice of civil partnership –	
	 (a) where one or both of the persons entering into the civil partnership is ordinarily resident in Jersey (b) where peither of the persons intending to 	£60
	(b) where neither of the persons intending to enter into the civil partnership is ordinarily resident in Jersey	£160
Article 9(1)	Fee for issue of Superintendent Registrar's licence	£60
Article 12(1)	Fee for issue of Superintendent Registrar's certificate of civil partnership	£60
Article 14(6)	(a) Fee for the use of the Superintendent Registrar's premises for solemnization of civil partnership	£60
	 (b) fee for solemnization of civil partnership by the Superintendent Registrar at his or her premises – 	
	(i) between the hours of 8 a.m. and 4 p.m.	£60
	(ii) between the hours of 4 p.m. and 7 p.m.	£80
	 (c) fee for solemnization of civil partnership by the Superintendent Registrar's delegate at the Superintendent Registrar's premises – 	
	(i) between the hours of 8 a.m. and 4 p.m.	£70
	(ii) between the hours of 4 p.m. and 7 p.m.	£90
	 (d) fee for solemnization of civil partnership by Superintendent Registrar or the Superintendent Registrar's delegate at any other approved premises – 	
	(i) between the hours of 8 a.m. and 4 p.m.	£70
	(ii) between the hours of 4 p.m. and 7 p.m.	£90
Article 21(2)(b)	Fee for a copy of an entry in a book or register certified by a registrar or the Superintendent	(20
	Registrar	£20
Article 21(2)(a)	Fee for search of indexes maintained by the Superintendent Registrar	£20 per hour or part of an hour